

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
July 12, 2018**

By roll call, members present: Nickel, Miller, Wurtz, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: none.

Meeting called to order at 8:00 a.m. by Nickel.

Public Comment: None

Motion by Wurtz, seconded by Miller to approve the minutes of June 28, 2018. Motion carried.

Old Business: Explanations/documentation given on all below.

- a. Kwik Trip - S Gaska - wrong documentation in File Director
- b. Kwik Trip - L Grycowski - \$100 charge - need explanation what they are for.
- c. Fraud charges (3) - Makenzie to look into

US Bank Purchase Card Review of May Department Head purchases:

Miller, A - Veterans Services - USPS (1)
Mueller, B - Child Support - Amazon Mktplace Pmts (1) needs documentation
Field, B - Hwy Commissioner - Hotel Lombardy (1)
Planasch, C - Register of Deeds - Jefferson Street Inn (1)
Schmidt, D - Sheriff - BP Goose Station - (1)
Gibson, K - County Clerk - Capital Newspapers (1)
Hron, L - Clerk of Courts - Piggly Wiggly (1)
Bohonek, J - Land Conservation - Lessiter Publications (1)
Schoebel, P - Medical Examiner - Fleet Farm (1)
Hilker, P - Treasurer - WI Dept of Financial Inst (1)

Motion by Greshay, seconded by Bennett to allow payment of Clearview vouchers Batch # 215479 in the sum of \$ 65,922.00 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers for Employee Expenses dated 6/29/18 for \$ 2,077.49. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #215452 for \$ 10,825.77. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers in Batch #215478 for \$ 118,769.07. Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers in Paid Batches 215145, 096, 251, 231, 378, 496 for \$ 8,371.18. Motion carried.

The next regular meeting of the Audit Committee is scheduled for July 26, 2018 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 8:33 a.m.

Respectfully submitted,

Secretary 

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.